

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
September 21, 2020 at 7:30 p.m.
Virtual Access**



CALL TO ORDER: Lana Brennan called the meeting to order at 7:30 p.m.

PUBLICATION OF NOTICE:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on January 9, 2020.

- a. Sent to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times.
- b. Notice was posted on the District Website.
- c. Notice was sent to the municipal clerk of Clinton Township.

ROLL CALL:

	Present	Absent	Time of arrival after the meeting has been called to order.
Ms. Lana Brennan	X		
Dr. Laura Brasher	X		
Ms. Mary Beth Brooks	X		
Ms. Catherine Mary Emery	X		
Ms. Maria Grant	X		
Dr. Alison Grantham	X		
Mr. Scott Hornick	X		
Mrs. Jennifer Kaltenbach	X		
Dr. Catherine Riihimaki	X		

Also Present: Dr. Johanna Ruberto, Interim Superintendent of Schools
Mark Kramer, Interim Business Administrator/Board Secretary

PLEDGE OF ALLEGIANCE: Ms. Brooks led the Board in the Pledge of Allegiance.

PROCESS GUARDIAN: Dr. Riihimaki was appointed Process Guardian.

FIRST RECOGNITION OF THE PUBLIC:

- No public comments

BOARD PRESIDENT’S COMMENTS/REPORT:

- No school on Monday in observance of the religious holiday.
- The BOE and CTAA negotiations teams reached a tentative agreement.

Action Item 21-PR-006

Motion to establish two ad-hoc committees:

- Superintendent Search Ad-Hoc Committee
 - Dr. Brasher - Chairperson
 - Mr. Hornick
 - Dr. Riihimaki
 - Ms. Kaltenbach
- Finance/Budget Ad-Hoc Committee
 - Ms. Brennan - Chairperson
 - Dr. Brasher
 - Ms. Grant
 - Dr. Grantham

Board of Education Roll Call Vote on 21-PR-006

	<u>Dr.</u> <u>Brasher</u>	<u>Ms.</u> <u>Brooks</u>	<u>Ms.</u> <u>Emery</u>	<u>Ms.</u> <u>Grant</u>	<u>Dr.</u> <u>Grantham</u>	<u>Mr.</u> <u>Hornick</u>	<u>Ms.</u> <u>Kaltenbach</u>	<u>Dr.</u> <u>Riihimaki</u>	<u>Ms.</u> <u>Brennan</u>
Motion								2nd	Motioned
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

All yes. Motion carried.

SUPERINTENDENT’S REPORT:

- Parent Acknowledgment
- Working on rectifying virtual instruction matters.
- There are no HIB claims to report this month.
- Emailed out a survey to parents.
- District is monitoring health data from the county and state.
- School calendar is being reviewed and may need to add a day to the end of the school year.
- Thank you to PSI Power Washing for cleaning the CTMS sign.
- The federal government has not waived student assessments at this time.
- Snow days may be a virtual learning day.
- The emergency management plan is on the agenda.

Motion to approve Action Items 21-SU-005 through 21-SU-006.

Action Item 21-SU-005

BE IT RESOLVED, that the Board of Education accepts the enrollment and suspension reports presented by Superintendent of Schools, Dr. Johanna Ruberto.

Action Item 21-SU-006

Motion to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy #6471 “School District Travel.” Only overnight stays are eligible for meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.35.

<i>Board Member</i>	<i>Program Title/Location</i>	<i>Date</i>	<i>Cost</i>	<i>Mileage</i>	<i>Lodging/Meals</i>
Brennan, Lana	School Law Essentials Virtual	10/8/2020	\$199.00	\$0.00	\$0.00

Board of Education Roll Call Vote on 21-SU-005 through 21-SU-006

	<u>Dr. Brasher</u>	<u>Ms. Brooks</u>	<u>Ms. Emery</u>	<u>Ms. Grant</u>	<u>Dr. Grantham</u>	<u>Mr. Hornick</u>	<u>Ms. Kaltenbach</u>	<u>Dr. Riihimaki</u>	<u>Ms. Brennan</u>
Motion					Motioned			2nd	
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

All yes. Motion carried.

PRESENTATIONS:

- Bond Refinancing - Mr. Kramer introduced Lisa Gorab, Bond Attorney, Wilentz, Goldman & Spitzer; Bryan Morris, Phoenix Advisors, LLC; Robbi Acamproa, Phoenix Advisors, LLC to provide multiple options to the board members as it relates to the ability for the district to refinance both the June 2011 and December 2011 bond obligations.

- Harassment, Intimidation, and Bullying - Dr. Ruberto introduced David Nash, Foundation for Educational Administration who provided a PowerPoint presentation on the annual training for board members.

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY:

Motion to approve Action Items 21-BA-015 through 21-BA-023.

- Action Item 21-BA-015 APPROVAL OF BILL LISTS**
- Action Item 21-BA-016 ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS**
- Action Item 21-BA-017 APPROVAL OF TRANSFERS**
- Action Item 21-BA-018 APPROVE THE CLOSING OF BANK ACCOUNT**
- Action Item 21-BA-019 ACKNOWLEDGEMENT OF RECEIPT OF THE 2020/2021 CUSTODIAL MANUAL**
- Action Item 21-BA-020 APPROVE MEETING MINUTES FOR THE MONTH OF AUGUST 2020**
- Action Item 21-BA-021 APPROVE MEETING MINUTES FOR THE MONTHS PRIOR TO JULY 2020**
- Action Item 21-BA-022 APPROVE RENEWAL WITH NEW JERSEY SCHOOLS INSURANCE GROUP**
- Action Item 21-BA-023 APPROVE BOND REFINANCING FIRST READING**

Action Item 21-BA-015
APPROVAL OF BILL LISTS

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dating August 24, 2020 through September 21, 2020 is being presented to the board with the recommendation that it be ratified and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education approves the list of bills for payment in the grand sum of \$1,832,854.38; and

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Clinton Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy #6470 – Payment of Claims.

General Account	\$1,830,159.86
Food Service Account	2,694.52
TOTAL	\$1,832,854.38

Action Item 21-BA-016
ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Clinton Township Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C.6A:23A-16.10 further requires the Clinton Township Board of Education receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending July 31, 2020 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Clinton Township Board of Education acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending July 31, 2020; and

BE IT FURTHER RESOLVED, that the Board Secretary and Clinton Township Board of Education certify that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

Action Item 21-BA-017

APPROVAL OF TRANSFERS

WHEREAS, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

WHEREAS, Board Policy #6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports "Transfers Before/After" for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that Clinton Township Board of Education ratifies and approves the transfers in the reports "Transfers Before/After" for fiscal year 2020-2021 through July 31, 2020, approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district administrators.

Action Item 21-BA-018

APPROVE THE CLOSING OF BANK ACCOUNT

Motion to approve the closing of the Capital Reserve bank account currently opened at Investors Bank and balances in the Capital Reserve bank account be transferred to the Clinton Township School District's General bank account at Investors Bank.

Action Item 21-BA-019

Motion to acknowledge receipt of the 2020-2021 Clinton Township Custodial Manual.

Action Item 21-BA-020

Motion to approve the following list of board meeting minutes as presented for the month of August 2020:

- August 24, 2020 - Regular Meeting
- August 17, 2020 - Work Session

Action Item 21-BA-021

Motion to approve the following list of board meeting minutes as presented for months prior to July 2020:

- March 9, 2020 - Work Session
- June 1, 2020 -Work Session

Action Item 21-BA-022

Motion to approve the membership renewal with the **New Jersey Schools Insurance Group** for a three (3) year period, beginning July 1, 2020 and ending June 30, 2023.

Action Item 21-BA-023

Motion to approve a resolution of the Board of Education of the Township of Clinton in the County of Hunterdon, New Jersey approving, on first reading, a refunding school bond ordinance providing for the refunding of (A) all or a portion of its outstanding refunding school bonds dated June 30, 2011 and (B) all or a portion of its outstanding refunding schools bonds dated December 22, 2011:

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF CLINTON IN THE COUNTY OF HUNTERDON, NEW JERSEY AS FOLLOWS:

Section 1. The Refunding Bond Ordinance attached hereto as Exhibit A is hereby approved. Bond Counsel is hereby authorized and directed to publish the required notice of public hearing for the Refunding Bond Ordinance in the form and at the time required by N.J.S.A. 18A:24-61.4.

Section 2. This resolution shall take effect immediately.

EXHIBIT A

REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF CLINTON IN THE COUNTY OF HUNTERDON, NEW JERSEY PROVIDING FOR THE REFUNDING OF (A) ALL OR A PORTION OF ITS OUTSTANDING REFUNDING SCHOOL BONDS DATED JUNE 30, 2011 AND (B) ALL OR A PORTION OF ITS OUTSTANDING REFUNDING SCHOOL BONDS DATED DECEMBER 22, 2011 AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$14,600,000 AGGREGATE PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS OF THE BOARD TO EFFECT SUCH REFUNDING

WHEREAS, on June 30, 2011, The Board of Education of the Township of Clinton in the County of Hunterdon, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed by the Board) issued \$12,100,000 aggregate principal amount of tax-exempt Refunding School Bonds, Series 2011 (the “June 2011 Bonds”); and

WHEREAS, on December 22, 2011, the Board issued \$10,630,000 aggregate principal amount of tax-exempt Refunding School Bonds, Series 2011 (the “December 2011 Bonds”); and

WHEREAS, the Board has determined that the current interest rate environment may enable it to realize going-forward debt service savings for property taxpayers residing in the School District through the issuance by the Board of Refunding School Bonds (the “Refunding School Bonds”) to refund (A) all or a portion of the \$3,400,000 aggregate principal amount of the outstanding June 2011 Bonds maturing on or after January 15, 2022 (the “June 2011 Refunded Bonds”) and (B) all or a portion of the \$10,155,000 aggregate principal amount of the

outstanding December 2011 Bonds maturing on or after January 15, 2023 (the “December 2011 Refunded Bonds” and collectively with the June 2011 Refunded Bonds, the “Refunded Bonds”); and

WHEREAS, in efforts to realize such taxpayer savings, the Board now desires to adopt and enact a refunding school bond ordinance (the “Refunding Bond Ordinance”) authorizing the issuance of the Refunding School Bonds in an aggregate principal amount not to exceed \$14,600,000, the net proceeds of which shall be used to refund all or a portion of the Refunded Bonds in accordance with their terms.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF CLINTON IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Board is hereby authorized to refund (A) all or a portion of the June 2011 Refunded Bonds and (B) all or a portion of the December 2011 Refunded Bonds. The June 2011 Refunded Bonds may be redeemed on and after January 15, 2021, at a redemption price equal to par, plus accrued interest to the date of redemption. The December 2011 Refunded Bonds may be redeemed on and after January 15, 2022, at a redemption price equal to par, plus accrued interest to the date of redemption.

Section 2. In order to finance the cost of the purpose set forth in Section 1 hereof, the Board is hereby authorized to issue not to exceed \$14,600,000 aggregate principal amount of School Bonds, all in accordance with the requirements of N.J.S.A. 18A:24-61 through 62.

Section 3. An aggregate amount not exceeding \$275,000 may be allocated from the aggregate principal amount of the Refunding School Bonds to pay for the aggregate costs of issuance thereof, including, but not limited to, bond insurance premiums, underwriting fees, official statement printing fees, public advertisement expenses, refunding verification agent fees, refunding escrow agent fees, bond counsel fees and other expenses in connection therewith.

Section 4. The purpose of the issuance of the Refunding School Bonds is to realize net present value interest cost savings for property taxpayers residing in the School District (“net” meaning savings after payment of all costs of issuance of the Refunding School Bonds). Applicable State requirements mandate that such net present value interest cost savings equal at least 3% of the principal amount of the Refunded Bonds. In addition, the issuance of the Refunding Bonds shall comply with the provisions of N.J.A.C. 5:30-2.5, including that within 10 days of the date of the closing on the Refunding Bonds, the Business Administrator/Board Secretary shall file a report with the Local Finance Board within the Division of Local Government Services, New Jersey Department of Community Affairs setting forth (a) a comparison of the Refunding School Bonds’ debt service and the Refunded Bonds’ debt service which comparison shall set forth the present value savings achieved by the issuance of the Refunding School Bonds; (b) a summary of the issuance of the Refunding School Bonds; (c) an itemized accounting of all costs of issuance in connection with the issuance of the Refunding School Bonds and (d) a certification of the Business Administrator/Board Secretary that (i) all of the conditions of section (b) of N.J.A.C. 5:30- 2.5 have been met and (ii) a resolution authorizing the issuance of the Refunding School Bonds, adopted pursuant to N.J.S.A. 18A:24-61.5(b), was approved by a two-thirds vote of the full membership of the Board.

Section 5. The supplemental debt statement required by N.J.S.A. 18A:24-16 and N.J.S.A. 18A:24-61.4 has been duly prepared by the Chief Financial Officer of the Township of Clinton and has been filed in the Office of the Clerk of the municipality and in the Office of the Business Administrator/Board Secretary of the Board as of the date of approval of this Refunding Bond Ordinance and a complete executed duplicate has been filed in the Office of the Director and such statement shows that the gross debt of the Board is increased by the authorization

of the Refunding School Bonds in this Refunding Bond Ordinance, and will be decreased by the amount of the Refunded Bonds.

Section 6. If the Refunding School Bonds are issued on a federally tax-exempt basis, the Board covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended, of the interest on all Refunding School Bonds issued under this Refunding Bond Ordinance.

Section 7. This Refunding Bond Ordinance shall take effect upon final adoption hereof.

Board of Education Roll Call Vote on 21-BA-015 through 21-BA-023

	<u>Dr.</u> <u>Brasher</u>	<u>Ms.</u> <u>Brooks</u>	<u>Ms.</u> <u>Emery</u>	<u>Ms.</u> <u>Grant</u>	<u>Dr.</u> <u>Grantham</u>	<u>Mr.</u> <u>Hornick</u>	<u>Ms.</u> <u>Kaltenbach</u>	<u>Dr.</u> <u>Riihimaki</u>	<u>Ms.</u> <u>Brennan</u>
Motion	Motioned						2nd		
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

All yes. Motion carried.

FACILITIES/FINANCE:

Motion to approve Action Items 21-FF-014 through 21-FF-024.

Action Item 21-FF-014

Motion to approve Patrick McGaheran School’s August 2020 donation of 650 used books to **Rockaway Reformed Church**.

Action Item 21-FF-015

Motion to amend prior **Action 20-FF-192**, approved on June 15, 2020 to change the school year for **Meredith Lynar’s** Extended School Year contract from 2019/2020 to 2020/2021.

Action Item 21-FF-016

Motion to amend prior **Action 20-FF-193**, approved on June 15, 2020 to change the school year for **Meredith Lynar’s** Extended School Year Counseling Groups Contract from 2019/2020 to 2020/2021.

Action Item 21-FF-017

Motion to amend prior **Action 21-FF-002**, approved on July 27, 2020, to reduce the amount of professional days with **Sarah Polatchek** from fifteen (15) to three (3) days, and to reduce the total amount of the agreement from \$15,000.00 to \$3,000.00.

Action Item 21-FF-018

Motion to approve the 2020-2021 Joint Transportation route agreement with **Lebanon Borough School District**, with the Clinton Township Board of Education serving as the Lead Educational Authority and Host District:

Route Number	Destination	# Joiner Students	Cost
CM10	Clinton Township Middle School	13	\$12,801.10
CM13	Clinton Township Middle School	17	16,739.90
Total Cost:			\$29,541.00

Action Item 21-FF-019

Motion to approve the Send/Receive Regular Education and Special Education Tuition Contracts between the **Lebanon Borough School District** and the Clinton Township Board of Education for the 2020-2021 school year, invoicing Lebanon Borough a total cost of \$449,183.40 as follows:

Tuition Description	Student Count	Per Pupil Cost	Totals
2020/21 Regular Education Students	24	\$17,439.00	\$418,536.00
Tuition Adjustment from 18/19 school year			(73,986.60)
2020/21 Special Education Students	6	\$17,439.00	104,634.00
Total:			\$449,183.40

Action Item 21-FF-020

Motion to approve the 2020-2021 Joint Transportation trip agreement with the **Delaware Valley Regional High School District** serving as the Lead Educational Authority and Host District:

Destination	Route Cost
Various Field and Athletic Trips	\$240.00 for the first 3 hours; then \$72.00 per hour each additional hour billed in quarter hour increments plus tolls and parking where applicable
Various Shuttles	\$168.00 per shuttle; If the first shuttle leaves 20 minutes or later after dismissal it is considered a trip for \$240.00. Additional shuttles with same bus on the same day \$72.00

Action Item 21-FF-021

Motion to approve the 2020-2021 Joint Transportation route agreement with the **Delaware Valley Regional High School District** serving as the Lead Educational Authority and Host District:

Route Number	Destination	Cost
CM05	Clinton Township Middle School	\$24,874.00
CM05	Clinton Township Middle School - Aide	7,571.00
CR09	Round Valley School	24,874.00
CR09	Round Valley School - Aide	7,571.00
CM06	Clinton Township Middle School	24,874.00
CP02	Patrick McGaheran School	24,874.00
CP09	Patrick McGaheran School	27,952.00

Total Cost:	\$142,590.00
--------------------	---------------------

Action Item 21-FF-022

Motion to approve the 2020-2021 Joint Transportation route agreement with the **Hunterdon County Educational Services Commission** serving as the Lead Educational Authority and Host District:

Route Number	Destination	Cost
CM01	Clinton Twp. Middle School	\$26,468.01
CM02	Clinton Twp. Middle School	26,468.01
CM03	Clinton Twp. Middle School	26,468.01
CM04	Clinton Twp. Middle School	26,468.01
CM07	Clinton Twp. Middle School	26,468.01
CM08	Clinton Twp. Middle School	26,468.01
CM08	Clinton Twp. Middle School-Aide	8,550.00
CM09	Clinton Twp. Middle School	26,468.01
CM10	Clinton Twp. Middle School	26,468.01
CM11	Clinton Twp. Middle School	26,468.01
CM11	Clinton Twp. Middle School-Aide	8,550.00
CM12	Clinton Twp. Middle School	26,468.01
CM12	Clinton Twp Middle School-Aide	8,550.00
CM13	Clinton Twp. Middle School	26,468.01
CM13	Clinton Twp. Middle School-Aide	8,550.00
CM14	Clinton Township Middle School	26,468.01
CM14	Clinton Twp. Middle School-Aide	8,550.00
CR01	Round Valley School	26,468.01
CR01	Round Valley School-Aide	8,550.00
CR02	Round Valley School	26,468.01
CR03	Round Valley School	26,468.01
CR03	Round Valley School-Aide	8,550.00
CR04	Round Valley School	26,468.01
CR05	Round Valley School	26,468.01
CR06	Round Valley School	26,468.01
CR07	Round Valley School	26,468.01
CR07	Round Valley School-Aide	8,550.00
CR08	Round Valley School	41,589.06
CR10	Round Valley School	26,468.01
CR10	Round Valley School-Aide	8,550.00
CP01	Patrick McGaheran School	41,589.06
CP01	Patrick McGaheran School-Aide	8,550.00
CP03	Patrick McGaheran School	26,468.01
CP04	Patrick McGaheran School	41,589.06

CP05	Patrick McGaheran School	26,468.01
CP05	Patrick McGaheran School-Aide	8,550.00
CP06	Patrick McGaheran School	26,468.01
CP06	Patrick McGaheran School-Aide	8,550.00
CP07	Patrick McGaheran School	41,589.06
CP07	Patrick McGaheran School-Aide	8,550.00
CP08	Patrick McGaheran School	26,468.01
CS01	Spruce Run School	34,369.52
CS01	Spruce Run School	8,550.00
CSPK in	Spruce Run School	10,265.88
CSPK out	Spruce Run School	10,265.88
CSPK in/out	Spruce Run School-Aide	8,550.00
CS02	Spruce Run School	26,468.01
CS02	Spruce Run School	8,550.00
CP10	Patrick McGaheran School	34,369.52
CP10	Patrick McGaheran School-Aide	8,550.00
Total Cost:		<u>\$1,062,677.40</u>

Action Item 21-FF-023

Motion to approve the 2020-2021 Joint Transportation trip agreement with the **Hunterdon County Educational Services Commission** serving as the Lead Educational Authority and Host District:

Destination	Route Cost
Various Field and Athletic Trips: Bus	\$52.00 per hour
Various Field and Athletic Trips: Van	\$50.00 per hour

Action Item 21-FF-024

Motion to approve the 2020-2021 Parental Contract for Student Transportation with **MG** for route PT2 to the Midland School in the amount of \$9,100.00.

Board of Education Roll Call Vote on 21-FF-014 through 21-FF-024

	Dr. <u>Brasher</u>	Ms. <u>Brooks</u>	Ms. <u>Emery</u>	Ms. <u>Grant</u>	Dr. <u>Grantham</u>	Mr. <u>Hornick</u>	Ms. <u>Kaltenbach</u>	Dr. <u>Riihimaki</u>	Ms. <u>Brennan</u>
Motion						Motioned	2nd		
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

All yes. Motion carried.

PERSONNEL:

Motion to approve Action Items 21-P-062 through 21-P-076.

Action Item 21-P-062

Motion to amend prior **Action 21-P-032** adjusting annual salary from \$22,820.00 to \$23,070.00 and start date from August 31, 2020 to reflect a start date of September 8, 2020. PCR#0000270.

Action Item 21-P-063

Motion to amend prior **Action Item 21-P-038** adjusting the annual salary from \$59,392.00 to \$58,292.00 effective August 28, 2020 through November 30, 2020. PCR#0000226

Action Item 21-P-064

Motion to approve Jennifer Graham for the position of Leave Replacement Teacher FTE=1, Step BA+15, with an annual prorated salary of \$58,142.00 from September 2, 2020 through October 31, 2020. PCR#0000121

Action Item 21-P-065

Motion to approve Robyn Prebor for the position of Literacy Support Teacher FTE=1, Step MA in F, Step C with an annual salary of \$63,142.00 effective October 1, 2020. PCR# 0000130.

Action Item 21-P-066

Motion to approve an unpaid leave of absence for **Employee ID#41427261** from September 8, 2020 through September 24, 2020 with a return to work on or about September 25, 2020. PCR#0000281

Action Item 21-P-067

Motion to approve an intermittent FMLA leave of absence for **Employee ID#49843659** using accrued unused paid time beginning August 18, 2020 as deemed necessary.

Action Item 21-P-068

Motion to approve movement across the salary guide for the following certificated staff effective September 15, 2020:

Name	From	To	Effective Date
Perkalis, Emily	BA	BA+15	September 15, 2020

Action Item 21-P-069

Motion to approve the following nurses for additional Summer 2020 hours at the specified hourly rate of pay:

Name, Building	Additional Hours	Hourly Rate
Dombrowski, Caitlin, SRS	10	\$43.42
Domenic, MaryAnna, CTMS	19	\$46.99
Jentsch, Lori, SRS	1.05	\$44.99
Kane, Catherine, PMG	18.5	\$60.03

Teitelbaum, Anne, RVS	18.35	\$46.67
-----------------------	-------	---------

Action Item 21-P-070

Motion to approve Allison Valenti for the position of Special Projects Secretary at an annual salary of \$47,000.00 effective September 29, 2020 through June 30, 2021. PCR#0000106 (Pending successful completion of criminal history background check.)

Action Item 21-P-071

Motion to approve the following staff to serve as mentors during the 20-21 school year as per negotiated agreement:

Mentor Teacher	Novice Teacher	Certificate Type	Duration	Compensation (To Be Paid by Novice Teacher)
Dmuchowski, Angela	Rivas, Jaclyn	CE	30 weeks	\$1000.00
Friedel, William	Lovering, Robert	CE	9/2/20-11/30/20	\$400.00
Johnson, Judy	Simonelli, Susan	CE (Provisional)	TBD	TBD
Rosa, Stephanie	Mueller, Julia	CEAS - Incomplete	30 weeks	\$550.00

Action Item 21-P-072

Motion to approve Amy Snyder for the position of lunch/recess aide at an hourly rate of \$13.00 per hour effective September 22, 2020 through June 30, 2021. PCR#0000265 (Pending successful completion of criminal history background check.)

Action Item 21-P-073

Motion to approve paid FMLA leave of absence for **Employee ID#49815210** using accrued, unpaid time from August 11, 2020 through November 3, 2020 with an anticipated return to work date on or about November 6, 2020. PCR#0000097.

Action Item 21-P-074

Motion to approve Paige Slinkowski for the position of replacement/substitute custodian at an hourly rate of \$17.00 per hour effective 09/22/2020 through June 30, 2021. (Pending successful completion of criminal history background check.)

Action Item 21-P-075

Motion to approve Kenneth E. Askew for the position of custodian at PMG at an annual salary of \$45,680.00 based on the placement on Schedule D of the collective bargaining agreement effective October 6, 2020 through June 30, 2021. PCR#0000098 (Pending successful completion of criminal history background check.)

Action Item 21-P-076

Motion to approve Teaching Assistant Noelle Johnson's change from 0.64 FTE to 1.0 FTE effective September 1, 2020 through June 30, 2021. PCR#0000129

Board of Education Roll Call Vote on 21-P-062 through 21-P-076

	<u>Dr.</u> <u>Brasher</u>	<u>Ms.</u> <u>Brooks</u>	<u>Ms.</u> <u>Emery</u>	<u>Ms.</u> <u>Grant</u>	<u>Dr.</u> <u>Grantham</u>	<u>Mr.</u> <u>Hornick</u>	<u>Ms.</u> <u>Kaltenbach</u>	<u>Dr.</u> <u>Riihimaki</u>	<u>Ms.</u> <u>Brennan</u>
Motion			2nd					Motioned	
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

All yes. Motion carried.

POLICY:

Motion to approve Action Items 21-PR-004 through 21-PR-005.

Action Item 21-PR-004

Motion to approve the 2020-2021 Clinton Township School District Emergency Management Plan, subject to revision as situations arise.

Action Item 21-PR-005

Motion to adopt policies 1648.02, Remote Learning Options for Families, 1648.03, Restart and Recovery Plan, and 1649, Federal Families First Coronavirus Response Act, after the second reading.

WHEREAS, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

WHEREAS, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have developed three updated policies; and

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education approved the first readings of the policies at this Board Meeting on September 16, 2020; and

FURTHERMORE, BE IT RESOLVED, the policies shall be effective upon Board adoption after second reading at the September 21, 2020 Board Meeting.

Board of Education Roll Call Vote on 21-PR-004 through 21-PR-005

	<u>Dr.</u> <u>Brasher</u>	<u>Ms.</u> <u>Brooks</u>	<u>Ms.</u> <u>Emery</u>	<u>Ms.</u> <u>Grant</u>	<u>Dr.</u> <u>Grantham</u>	<u>Mr.</u> <u>Hornick</u>	<u>Ms.</u> <u>Kaltenbach</u>	<u>Dr.</u> <u>Riihimaki</u>	<u>Ms.</u> <u>Brennan</u>
Motion						2nd		Motioned	
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

All yes. Motion carried.

CURRICULUM:

Motion to approve Action Items 21-CUR-025 through 21-CUR-034.

Action Item 21-CUR-025

Motion to approve, the following requests for graduate course approval, in accordance with the Negotiated Agreement:

Employee	Program Title	Location	Date
LaFevre, Michele	GBA640: Quantitative Analysis	Centenary University	Spring 2021

Action Item 21-CUR-026

Motion to approve inviting staff members from other school districts to attend district-hosted live or virtual professional development at the cost of \$99.00 per person per day for the 2020-2021 school year.

Action Item 21-CUR-027

Motion to approve inviting staff members from nonpublic school districts to attend district-hosted live or virtual professional development at the cost of \$40.00 per person per day for the 2020-2021 school year.

Action Item 21-CUR-028

Motion to adopt the following curricula for the 2020-2021 school year, to align with the current state standards:

- Health and Physical Education, Grades K-8

Action Item 21-CUR-029

Motion to approve articulation during the 2020-2021 school year for Clinton Township math teachers with a North Hunterdon-Voorhees High School math coach.

Action Item 21-CUR-030

Motion to approve the 2020-2021 Clinton Township School District Staff Handbook.

Action Item 21-CUR-031

Motion to approve the 2020-2021 agreements with Hunterdon County Educational Services Commission (HCESC) for the following programs:

- Non-Public Chapter 192-193 Program, with a 5% surcharge
- Public School Services
- Paraprofessionals

Action Item 21-CUR-032

Motion to amend prior **Action 21-CUR-021**, approved on August 24, 2020 to change the hours per week for **Mary Culcasi**, Independent Contractor, from 18 hours to 30 hours a week.

Action Item 21-CUR-033

Motion to approve an agreement with the Lebanon Borough School District for shared IEP Direct usage as follows:

Year	Per Student Cost	Total
2019-2020	\$63.68	\$573.12

2020-2021	66.84	601.56
Total:		<u>\$1,174.68</u>

Action Item 21-CUR-034

Motion to accept the Digital Divide Grant award in the amount of \$24,916.00.

Board of Education Roll Call Vote on 21-CUR-025 through 21-CUR-034

	<u>Dr. Brasher</u>	<u>Ms. Brooks</u>	<u>Ms. Emery</u>	<u>Ms. Grant</u>	<u>Dr. Grantham</u>	<u>Mr. Hornick</u>	<u>Ms. Kaltenbach</u>	<u>Dr. Riihimaki</u>	<u>Ms. Brennan</u>
Motion		Motioned			2nd				
Aye	X	X	X		X	X	X	X	X
Nay									
Abstain				X					
Absent									

8 yes. 1 Abstain. Motion carried.

OLD BUSINESS:

None

NEW BUSINESS:

- Dr. Ruberto commented on the following:
 - Conferences will maintain the same schedule as announced.
 - We will introduce new employees at the October BOE meeting.
 - The PTA tricky tray will be on October 3rd.

SECOND RECOGNITION OF THE PUBLIC:

Ms. Amy Marks, 5 Cottonwood Ct. Clinton, NJ, expressed gratitude to the board, superintendent and staff.

EXECUTIVE SESSION:

Public bodies may meet in closed session when the matters under discussion are:

- 1) Matters made confidential by state, federal law or rule by court.
- 2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing.
- 3) Disclosure would impair the body's right to receive federal or state funds.
- 4) Collective bargaining.

- 5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest.
- 6) Investigations into violations of law.
- 7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply.
- 8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing.
- 9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend, and

WHEREAS, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.

WHEREAS, the nature of the matter(s) to be discussed, reviewed, or heard before the Board, detailed as specifically as possible without undermining the need for confidentiality pursuant to N.J.S.A. 18A:37-13.2 et. seq., shall include **CTAA Negotiations**.

WHEREAS, the length of the Executive Session is estimated to be **30 minutes**, after which the meeting shall reconvene and proceed with business wherein action may be taken.

NOW, THEREFORE, BE IT RESOLVED, that the Clinton Township Board of Education will go into Executive Session for the above stated reasons;

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.

ADJOURN TO EXECUTIVE SESSION:

Action 21-AJ-006:

Motion made by Ms. Emery, seconded by Ms. Kaltenbach, to move the meeting of the Clinton Township Board of Education into executive session at 9:11 p.m.

By consensus - 9 Ayes; 0 Nays; 0 Abstain; 0 Absent

RECONVENE TO PUBLIC SESSION:

Action 21-AJ-007:

Motion made by Ms. Brooks, seconded by Ms. Kaltenbach, to move the meeting of the Clinton Township Board of Education out of executive session at 9:25 p.m.

By consensus - 9 Ayes; 0 Nays; 0 Abstain; 0 Absent

ADJOURNMENT:

Action 21-AJ-008:

Motion made by Dr. Grantham, seconded by Ms. Emery to adjourn the meeting of the Clinton Township Board of Education at 9:25 p.m.

By consensus - 9 Ayes; 0 Nays; 0 Abstain; 0 Absent

Next Meeting Dates:

- October 5, 2020 - Work Session
- October 19, 2020 - Regular Meeting
- November 16, 2020 - Work Session
- November 23, 2020 - Regular Meeting
- December 14, 2020 - Work Session
- December 21, 2020 - Regular Meeting

Respectfully Submitted,



Mark Kramer
School Business Administrator/Board Secretary

Board of Education Approved: 10/19/2020